



BEE ORGANIZED
Simplify Your Hive

Spring Organizing Checklist

The 3 rules to getting and STAYING organized:

1. Perform the POWER PURGE 2. Assign a HOME for EVERYTHING 3. MAINTAIN

ENTRYWAY

- ☐ Go through winter accessories & shoes & store or purge what's too small or mismatched

KITCHEN

- ☐ Clean out, wipe down and organize cabinets and drawers
- ☐ Reorganize pantry & label
- ☐ Go through spices, oils & fridge condiments
- ☐ Organize items under sink

FAMILY ROOM

- ☐ Purge toys, books, magazines etc.
- ☐ Purge & organize games

LINEN CLOSET

- ☐ Purge stained or frayed towels & sheets
- ☐ Organize sheet sizes in separate piles, fold fitted & flat sheets together
- ☐ Organize overflow of bathroom products
- ☐ Purge unwanted/unused linens, blankets, & pillows

OFFICE

- ☐ Throw away/donate accumulated junk
- ☐ Go through drawers & purge
- ☐ Create a filing system for important documents
- ☐ Recycle old technology

BATHROOMS

- ☐ Purge worn-out towels, wash cloths, and products not using
- ☐ Reorganize medicine cabinet
- ☐ Dispose of expired medicine

BEDROOM & CLOSETS

- ☐ Rotate or flip mattress
- ☐ Purge clothes & donate those you haven't worn
- ☐ Organize clothes in season
- ☐ Update with all matching hangers
- ☐ Purge & organize unworn/broken jewelry
- ☐ Purge socks that have holes or are mismatched
- ☐ Purge worn out/uncomfortable shoes
- ☐ Purge unwanted handbags

BASEMENT/GARAGE

- ☐ Pull everything out and purge first
- ☐ Declutter & reorganize with clear storage bins & label
- ☐ Organize tools, toys & outdoor equipment
- ☐ Get items off the floor when possible
- ☐ Organize seasonal items-donate what you no longer use
- ☐ Recycle unwanted paint cans

MISCELLANEOUS

- ☐ Put away fall/winter decor, bring out spring